

H.M. ARNDT MIDDLE SCHOOL  
NEEDS YOUR HELP DURING OUR END OF YEAR TESTING

The North Carolina End of Grade Tests (EOGs), and  
NC Final Exams for Science and Social Studies

May 29, 30, 31, and June 4

We need approximately 35/40 volunteers to proctor each day.

HMA could really use your assistance from 7:50 am to 12:00 pm on any or all of these dates for end of year testing. If you are able to help, please complete the bottom half of this form and return to the school office. If you are unable to volunteer, but know of other individuals (grandparents, neighbors, college students, community members, etc.) who would be able to volunteer as proctors, please pass this information onto them. If you prefer, you may access the digital form at <http://bit.ly/Proctor2019>.

Students that provide a proctor will be eligible to participate in the reward trip.

If you have any questions you may call the school office at 828-256-9545, or email [Heather\\_Hollifield@catawbaschools.net](mailto:Heather_Hollifield@catawbaschools.net) or [Holly\\_Poovey@catawbaschools.net](mailto:Holly_Poovey@catawbaschools.net)

Thank you for your help!

ROLE OF THE PROCTOR

1. Attend a brief training session at the school at 7:50 am on the morning of the test.
2. Assist the test administrator in monitoring students.
3. Report any test irregularities to the teacher, test coordinator, or principal.

Volunteer Name: \_\_\_\_\_

Student Name: \_\_\_\_\_ Grade: \_\_\_\_\_

Student's AA Teacher: \_\_\_\_\_

Telephone (Cell): \_\_\_\_\_ (Home): \_\_\_\_\_

Email: \_\_\_\_\_

I can volunteer from 7:50-12:15 on the following dates:

(Please check the appropriate dates.)

\_\_\_\_\_ Wednesday, May 29

\_\_\_\_\_ Thursday, May 30

\_\_\_\_\_ Friday, May 31

\_\_\_\_\_ Tuesday, June 4