

Dear Parents and Students,

Welcome to Clyde Campbell Elementary - a two-time North Carolina Honor School of Excellence. You are attending one of the finest schools in all of North Carolina. The staff and faculty at Clyde Campbell are outstanding.

Our school is a great place to make friends and to be excited about learning. Our staff will involve each student in an educational program based on individual needs, as well as, enrichment in physical education, music, art and other areas of interest.

Parents are encouraged to be involved in their child's education through reading and discussing this folder with him/her. We also invite you to visit the school and discover a stimulating place of learning.

This folder is provided to give important information about the school, its programs, and expectations. You are invited to keep it with you for future reference.

OUR SCHOOL

Clyde Campbell School is one of sixteen elementary schools in the Catawba County School System. It operates under the policies of the Catawba County Board of Education (CCBOE) and the laws, rules, and regulations of the State of North Carolina and of the Federal Government.

The building, the first elementary building in Catawba County to be built along the lines of modern architecture, was dedicated in the fall of 1959. The school was named after Milton Clyde Campbell, a former superintendent of Catawba County Schools who served from 1939 to 1953.

The school opened in the fall of 1959 with 301 students enrolled in grades 1-8 coming from a segment of a district formerly in the St. Stephens zone.

As the community grew, it became necessary to add to the school structure in 1968, 1974 and 1996. At the beginning of 1974, the seventh and eighth grades were transferred to the new H. M. Arndt Middle School, leaving Clyde Campbell with grades K-6. Public Kindergarten began that fall. The addition in 1996 gave us much needed space and included eight K-1 classrooms, resource rooms, media center, computer lab, guidance office, and main offices.

The progress and quality of the school reflects the high interest and excellent support from our students, parents, and patrons of the Clyde Campbell School community.

MISSION AND BELIEFS

MISSION STATEMENT: Teach, Learn and Lead for the Future.

CCES BELIEFS:

We are most successful when students, staff, parents and community:

- Work collaboratively
- Communicate positively
- Accept differences in ability, background and culture
- Treat others with dignity and respect
- Model and reinforce good character traits
- Provide a safe, clean, orderly environment

Accomplishing these things will encourage each student to achieve his or her maximum potential and become a life-long learner.

DAILY SCHEDULE

- 7:15 am Buses arrive and homeroom begins.
- 7:30 am The tardy bell rings and all students must be in their homeroom.
- 2:25 pm Bus riders are dismissed.
- 2:28 pm Car riders, walkers & after school students are dismissed.

ATTENDANCE

The importance of regular attendance cannot be over-emphasized! A child should be in school every day that he/she is physically able. It is extremely difficult to successfully keep up with class work if attendance is irregular. If a student is repeatedly absent without proper cause, the counselor will be notified.

When a student is absent, the student is required to bring a note to their homeroom teacher upon return to school. The note should contain the dates of absence, reason for absence, and the parent's signature. This requirement is necessary for compliance with North Carolina law. Excused absences are those related to illness and family emergency. Other absences are unexcused.

TARDINESS

The tardy bell rings at 7:30 am and indicates the start of school. Car riders should allow enough time for their student to arrive in class by 7:30 am. Student arriving late must be signed in by a parent. After ten (10) unexcused tardies, a social worker may visit your home.

LEAVING EARLY

If a student must leave early, a parent must check them out through the office. While the parent is in the office signing out the child, the child will be called to come to the office. Students who leave before 11:00 am and do not return to school that day will be counted absent. Students must be at school by 11:15 am to be counted present for the day.

EARLY DISMISSALS

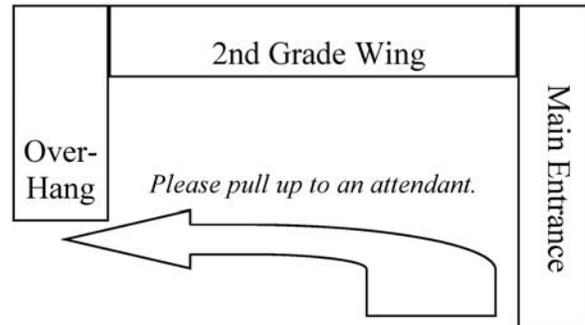
In case of an unexpected early dismissal from school, we need instructions for your child. In these instances, phone lines are often tied up with incoming calls. It would be impossible, especially in the case of snow, to have children calling to get instructions and still get home in time safely. You are asked to provide this information on the student information sheet. If the arrangements change, please notify your child's teacher in writing.

BUS TRANSPORTATION

Students shall obey all directives of any school bus driver, school employee or any driver of any vehicle owned, leased, operated or provided by CCBOE while riding any school bus or any vehicle owned, leased, operated or provided by CCBOE. School transportation is a privilege, not a right. Violation of appropriate transportation conduct will result in disciplinary action to the student, as determined by the school administration in accordance with Catawba County School Board policy.

CAR RIDERS & WALKERS

Parents bringing students to school are to use the front circle drive for dropping off or picking up students. For your child's safety, we ask that you pull forward to an attendant and not let your child enter or exit the vehicle at other areas. Please see the drawing of the front drop-off below:



The front circle is reserved each afternoon for students in K thru 2nd grade to be picked up. Older students are picked up in the parking lot behind the cafeteria. Older students with a sibling in K-2 are to wait in the front with the youngest student.

Children are encouraged to go to their classes by themselves each morning and to leave with the other students after school. Parents can help their children develop independence and self-esteem by allowing them to do these things for themselves. If a parent must come into the building during dismissal time please park only in the designated parking spaces and follow the visitor process outlined in this document. Do not park along the front circle drive or on the church property.

AFTER-SCHOOL PROGRAM

Catawba County Schools operates a before and after school program available to all students attending Clyde Campbell. The QUEST program is held in the school gym every school day from 6:00-7:30 am and from 2:25-6:00 pm. To find out more, please contact QUEST at 828-695-2684.

VISITORS TO THE BUILDING

We want to make Clyde Campbell the safest it can possibly be for our students. All visitors must present a photo ID at the front door. Once admitted each visitor must report to the office, sign in, and pick up a visitor's badge. Anyone in the building without a badge will be asked to return to the office or to leave the building.

DELIVERIES TO STUDENTS

Deliveries of flowers, balloons, and gifts to students are discouraged. However, if gifts are sent, please be aware of the following guidelines:

1. Items must be clearly labeled with the student's name and the teacher's name.
2. Items are kept in the office until dismissal when students may pick them up.
3. Balloons and glass containers are not permitted on the school bus.

HEALTH REQUIREMENTS

All required health assessments and vaccinations comply with North Carolina state law. Please see the Catawba County Schools web site (www.catawbасchools.net) for detailed information on the most current requirements. Students not in compliance by the 30 day deadline will be suspended from school until all requirements are met.

MEDICATION

If it becomes necessary for a student to take any form of medication at school, a medication form must be completed by a physician and parent. The medication form and a copy of the Catawba County medication policy can be obtained from the school office.

ILLNESS

Children should be in school each day. However, they should not be sent to school sick. It is our policy that when a child becomes ill at school, parents are contacted to pick up the student. Students with fever or vomiting should remain home until symptoms are gone for 24 hours without the aid of medication.

ACCIDENTS

School personnel can only render first aid in case of an accident. If any injury appears to need medical attention, parents are contacted.

SCHOOL INSURANCE

Optional school insurance is available to all students. Information is provided at the beginning of each year.

P.E. PARTICIPATION

If your child cannot participate on any given day, send the teacher a note to that effect. A note from the doctor should be on file with the teacher for any student who can only participate on a limited basis.

REPORT CARDS

Report cards are issued every nine weeks. Envelopes are to be signed by a parent and returned to the teacher. Progress reports will be issued mid nine-weeks.

STUDENT CONDUCT

All Clyde Campbell students will comply with all rules and regulations governing behavior and conduct. Violation of Board policies, rules or regulations, the Code of Student Conduct, rules issued by individual schools or the North Carolina General Statutes may result in disciplinary action including out-of-school suspensions or expulsions. Any student who refuses to comply with the reasonable rules, regulations or directives imposed by any administrator, teacher or authorized school employee will be held in violation of the Code of Conduct. Students will be informed by local school rules or local school administrators of any infractions not listed in the Code of Conduct that may result in the long-term suspension of a student.

PHONE CALLS

In order to minimize classroom interruptions we do not page students or teachers during the instructional day. Please pre-plan before and after school activities and communicate this information to your child's teacher by sending a note with your child.

Children are not permitted to use the phone except in emergencies. Forgetting homework, planning for friends to come after school, etc., are not emergencies.

ELECTRONIC DEVICES/CELLPHONES

Personal electronic device / cell phones are permitted at school but they may not be out during the school day. Students using or having devices out during the school day may lose their device or face consequences. If you feel your child must carry an electronic device then please address with them the possibility of consequences for inappropriate use including having the device removed from their possession.

HOMEWORK

Homework may be given to students for review and enrichment. The teacher will give clear explanation of what is to be done in order that the homework is a learning experience. Generally, children have a higher achievement when parents show an interest in their school work.

Homework forgotten at home and dropped in the office for student pickup will be put in the homeroom teacher's mailbox. Students will not be called out of class to collect homework that was forgotten at home. Homework not brought to school by the student may be marked late if not available when collected by the teacher.

FIRE/TORNADO/EARTHQUAKE SAFETY

Campbell School will have monthly fire drills. The teacher will be in charge of the class. Everyone is to quickly walk without talking to the designated evacuation area.

Tornado drills will also be held during the school year.

LOST AND FOUND

Jewelry and watches should be turned in to the office where owners may claim their property by identifying it. Other lost and found items should be placed in the large bins outside the doors of the old lobby.

VALUABLES

Students are requested not to bring valuables to school and to refrain from bringing money except as needed at school.

SELLING

Students are not permitted to sell or trade items at school.

PARTIES

Students cannot distribute personal party invitations in class unless all students are invited.

HOMEMADE TREATS

To protect the health and safety of our students, all food and beverage items provided to students must be prepared by, and clearly labeled from an institutional, health inspected facility having a Grade A. **Therefore, food or beverage prepared at home may not be served at school.** Additionally, treats not provided by the school cafeteria may not be served until after the last student lunch at 1:30 pm. To make providing treats for birthdays and other special occasions as convenient as possible, our cafeteria is happy to prepare and serve a variety of treats at a very low cost. To make arrangements, contact the cafeteria manager at 256-2769.

PARENT/TEACHER ORGANIZATION (PTO)

The Campbell PTO exists to promote the welfare of children and youth. The PTO sponsors many educational and volunteer opportunities for your children and the whole family. Parents are encouraged to participate in the activities of the PTO.

LUNCH AND BREAKFAST PROGRAMS

The school operates a lunch and breakfast program in agreement with State and Federal guidelines. The child nutrition program provides the opportunity for each child to receive a well-balanced lunch and a nutritious breakfast daily as planned by the manager and the Catawba County nutrition director. All children are encouraged to participate.

The lunchroom uses a computerized program to track deposits and withdrawals to each student's account. Students are assigned a number that they provide to the cashier. Money can be sent daily, weekly or monthly. Children currently approved for free or reduced lunch follow the same procedure.

Catawba County Schools participates in a convenient online program that allows parents to track their children's spending and make payments to their lunch accounts. Please visit www.lunchprepay.com for more information

Charges are not allowed; however, in an emergency situation a student will not be denied a school lunch. Charges are expected to be repaid the following day.

Parents are welcome to join their children for lunch at anytime.