

**Maiden Elementary School  
Lawful Absence  
Educational Opportunity**

The Catawba County Board of Education and our school staff believe that regular school attendance is key for children to be academically successful and to become healthy, responsible productive members of society. Significant instruction is missed when a student is absent, arrives late, or leaves school early. Our business community endorses the need for future employees to exhibit good attendance habits in school.

Absences for reasons of education or religion require prior approval from the principal. If your family plans a trip that requires children to miss school and you would like their absences to be marked "lawful," you will need to complete this form and return it to school at least one full school week (5 school days) prior to your trip. Trips of this nature should be limited. More than one request for an educational trip will require a meeting with an administrator.

**Child's Name** \_\_\_\_\_ **Teacher** \_\_\_\_\_



**Date(s) of Predicted Absence** \_\_\_\_\_

**Destination** \_\_\_\_\_

**I understand that it will be my responsibility to see that missed work is completed and turned in as required by the teacher and in accordance with the Catawba County Schools Policy.**

Complete Part I or Part II and submit to Mrs. Reed at least one school week in advance.

*Part I—Educational Opportunity*

We will provide the following educational opportunities:

1. \_\_\_\_\_
2. \_\_\_\_\_
3. \_\_\_\_\_



In order for the absence to be excused, an illustrated daily journal of the educational activities must be turned in to the principal within 3 days of returning to school. You may send it to the office after your trip.

*Part II—Religion*

We will participate in the following religious observance:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

\_\_\_\_\_  
Parent Signature

\_\_\_\_\_  
Date

\_\_\_ Approved

\_\_\_ Denied

Principal's Signature \_\_\_\_\_

Comments: \_\_\_\_\_