

ADOPTED MARCH 25, 2002
REVISED JUNE 28, 2010

Descriptor Term:
ABSENCES DUE TO INCLEMENT WEATHER

Descriptor Code:
7.4895

Legal References: G.S. 115C-84.2, -302.1

Cross References: 5.0500 Emergency Closings

On a day that employees have the option to report for a workday but students are not required to attend school due to inclement weather, employees have the following options:

1. report to work;
2. take accumulated annual vacation leave;
3. take accumulated personal leave, if available (teachers only);
4. take leave without pay;
5. use compensatory leave already accumulated; or
6. make up the time missed.

If an employee elects to make up time missed, it must be at a mutually agreed upon time between the employee and the employee's immediate supervisor and for 10-month employees, the time missed must be within the regular 10-month employment.

If one of the foregoing options is not taken, the employee shall be considered absent without pay.