

Descriptor Term:
RESIGNATION

Descriptor Code:
7.4500

Legal References: G.S. 115C-47, -325(o)

Cross References:

A. PROFESSIONAL EMPLOYEES

Professional employees who for any reason intend to resign are encouraged to indicate their plans in writing at as early a date in the school year as possible, such as when plans become firm and the decision to leave the system is made.

Unless otherwise accepted by the board or otherwise provided herein, resignations become effective at the end of the school year in which they are submitted.

A resignation for any other time requires a thirty (30) day notice unless the Superintendent consents to a shorter notice period or requires a longer notice period.

If the notice requirements are not met by a teacher and the Superintendent does not consent to a waiver of notice, the Superintendent shall inform the Board and recommend to the Board whether or not a request should be made to the State Board of Education to revoke the teacher's license for the remainder of the school year.

B. ALL EMPLOYEES

Resignation shall be submitted to the Superintendent on a form specified and provided by the school system. Except for professional employees, resignations may be accepted, on behalf of the Board, by the Superintendent or his/her designee.

Each employee who is leaving the system may arrange to meet with a director, supervisor or administrator to discuss his/her reasons for leaving and to identify any practices or policies that he/she feels are detrimental to the objectives of the school system. To the extent possible, statements made by the employees will be confidential.