

Board of Education Policy 6.3050, 7.4410, 7.4875
Administrative Procedure

Motor Vehicle Accidents

Yellow Bus

If an accident occurs while driving a yellow bus, the school bus driver must follow the procedures for reporting the accident as outlined in the N.C. DOT Handbook for School Bus Drivers. In addition, any individual involved in an accident resulting in a fatality, issuance of a citation, or an injury requiring medical attention while operating a yellow school bus shall undergo a drug test and an alcohol test immediately after the accident.

The transportation director, assistant superintendent for auxiliary services and the employee's immediate supervisor will conduct a review of the accident with the driver. Based on the seriousness of the accident and any related charges, the driver may be subject to disciplinary action up to and including dismissal. The driver must not have more than one moving violation during the past twelve months and not more than three such convictions within the past five years to meet the legal requirements to drive a bus.

System-Owned Vehicles

If an accident occurs while driving any vehicle owned by the Catawba County Schools, the individual must report the accident immediately to his/her immediate supervisor. If the accident involves an activity bus, the transportation director should also be contacted. In addition, any individual involved in an accident resulting in a fatality, issuance of a citation, or an injury requiring medical attention while operating a system-owned vehicle shall undergo a drug test and an alcohol test immediately after the accident.

The transportation director, assistant superintendent for auxiliary services and the employee's immediate supervisor will conduct a review of the accident with the driver. Based on the seriousness of the accident and any related charges, the driver may lose his privilege to drive any county-owned vehicle. The driver must not have more than one moving violation during the past twelve months and not more than three such convictions within the past five years to continue driving a county-owned vehicle. If the employee's duty requirements include driving a county-owned vehicle, the employee may be subject to further disciplinary action up to and including dismissal.

Superintendent

Date