

Board of Education Policy 4.2320  
Administrative Procedure

Professional Personnel Compensation Guideline, Benefits, And Contracts

The Catawba County Board of Education provides the following options for students whose parents or legal guardians are full-time, permanent employees (six months or more of employment receiving benefits) of the school system:

Option 1:

Employees assigned to a specific school may request the assignment of their child(ren) to that school or to a school within that school district.

Option 2:

Employees assigned to a non-school site (central office, maintenance, transportation, etc.) may request the assignment of their child(ren) to a specific school to accommodate child care needs, transportation needs, or other needs as deemed applicable by the superintendent's office.

Option 3:

Employees assigned to a specific school may request the assignment of their child(ren) to a school or school district other than the one within which they work if there are compelling reasons related to child care supervision, transportation or other needs as deemed applicable by the superintendent's office.

PROCEDURES:

1. Applications must be submitted between March 1 and March 25 of each school year. Exceptions may be made if employment occurs after this date; however, the application must be submitted within ten days of the employment date to be given consideration.
2. The approved assignment shall be valid until the student is promoted from the highest grade in a particular school. (Exception noted in #3.)
3. The above-defined option terminates when the employee's employment terminates. If termination of employment occurs during the school year, students will be permitted to complete the school year.
4. Tuition as defined in Board of Education Policy 4.2320 shall apply to non-Catawba County residents. However, the tuition shall be reduced by 50% for second and subsequent children within the same family. Employees may request a monthly payroll deduction rather than a lump-sum payment.

NOTE: THE FOLLOWING CONDITIONS SHALL APPLY TO ALL REQUESTS:

- Students currently under a term suspension or expulsion from another school shall not be eligible for reassignment
  - Participation in athletics shall not be deemed a valid or sufficient reason of need for reassignment.
  - Bus transportation will be provided to and from the school from the point where the student is provided childcare in the district. Bus transportation will not be provided for any other students who are attending a school out of their district, except exceptional children as determined by the IEP.
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Superintendent

Date