

Board of Education Policy 3.6110
Administrative Procedure

Media and Technology Advisory Committee

The building-level media and technology program is more effective when those responsible for the instructional program are involved in planning, implementing and making decisions about the program. There may be a combined Media and Technology Advisory committee OR two separate committees, one that is a Technology Advisory Committee and one that is a Media Advisory Committee.

Based upon **G.S. 115C-98(b)** and *Board Policy 3.6110*, each school shall establish a Media and Technology Advisory Committee appointed by the principal and composed of:

- the principal or his/her designee
- the media coordinator(s)
- at least one teacher representing each subject area and/or each grade level
- one or more community representatives
- one or more students (at the middle and high school levels)
- the instructional technology specialist serving the school
- the Chief Technology Officer as a resource person
- the district media supervisor as a resource person.

If there is a combined committee, the media coordinator should chair the committee. If separate committees, the Media Advisory Committee should be chaired by the media coordinator and the Technology Advisory Committee may be chaired by the media coordinator or a teacher with leadership and technology skills.

Duties of the Advisory Committee(s) are:

- set goal and priorities for the media and technology program
- promote the media and technology program
- assist in the planning of the media and technology program
- identify and recommend resources, hardware, and infrastructure (Technology resources, hardware and infrastructure must follow the Catawba County Schools Technology plan.)
- evaluate program effectiveness
- serve the school as the review committee for challenged materials

Responsibilities of the committee chair(s) and of individual members may be found in **IMPACT: Guidelines for Media and Technology Programs** published by the North Carolina Department of Public Instruction, September, 2000.

Superintendent

Date