

ADOPTED SEPTEMBER 27, 2005
REVISED JUNE 28, 2010

Descriptor Term: TECHNOLOGY HARDWARE AND SOFTWARE PROCUREMENT POLICY
Descriptor Code: 3.3240

Legal References: GS 115C-522, 115C-522.1

Cross References:

The board is committed to providing the most appropriate computer hardware and software based upon its network architecture and the needs of its students and employees.

In order to obtain the most cost effective and reliable technology equipment and software for Catawba County Schools, the Chief Technology Officer or his/her designee is responsible for establishing standards to ensure smooth and efficient operation. By utilizing economies of scale, the Information and Technology Department can extend purchasing dollars. Procurement of technology shall be accomplished in accordance with state law, Board purchasing and accounting policies, and Catawba County Schools Information and Technology Department purchasing guidelines. The term technology includes computers, software, and peripherals needed for administrative and instructional purposes in the district.

All purchases of desktop and notebook computers, software, and peripherals – whether stand-alone or networked – must be reviewed prior to purchase by the Chief Technology Officer or his/her designee to ensure compatibility with existing network architecture and with software licensing restrictions. Any technologies that are purchased without prior evaluation by the Chief Technology Officer or his/her designee may not be supported by the Department.

Guidelines will be updated annually and will reflect the North Carolina Public Schools Technology Plan, the Catawba County Schools Technology Plan, current availability of technology, and system needs.